



**D.A.V. PUBLIC SCHOOL, Shree Naina Devi Ji (H.P.)**  
**(PROFORMA FOR TEACHERS' RECRUITMENT)**

Post Applied for .....

**DAVCBT Roll No.**

1. Name & Design. ....
2. Father's/ Husband's Name .....
3. Father's/Husband's Profession .....
4. Date of Birth .....
5. Marital Status .....
6. Present Address with Cell Phone No.....  
.....  
.....
7. Permanent Address .....
8. Educational Qualification:

**Space for  
Photograph**

S.No.	Exam Passed	Name of Institution	Year	Subject	%age	Division

**9. Teaching Experience :**

S.No.	Name of Institution	Teaching Period		Class & Sub. Taught	Salary Drawn
		From	To		

10. Subjects you can teach: .....  
.....

11. Information regarding your children:

S.No.	Boys / Girls	Age	Class studying now

12. Can you teach the subjects mentioned by you in English confidently.  
.....

13. Can you speak and write in English .....

14. Please mention various fields, where you can prove useful to the school,  
Besides your normal duties.  
.....  
.....

15. If needed can you go outstation on school duty : .....

16. As and when needed can you devote extra time to the school before or after the  
school hours without any additional monetary or any other benefits.  
.....

17. Could you devote time on holidays to give special / Remedial coaching  
to weaker students without any extra benefits  
.....

18. Could you carryout any other duties pertaining to school as assigned by Principal  
from time to time when needed without any additional benefits.  
.....

19. Books and articles published by you if any (Please mention )  
.....

20. Your appointment will be on contractual in nature.

21. Please mention the names of three books read by you recently.

1. )
2. )
3. )

**22 References:**

**1. Please mention the references of all your previous employers (Please start with Present employer)**

**Name of the Employer** : .....

**Date of appointment:** :.....

**Date of leaving** : .....

**Reason for leaving** : .....

**23. Designation and salary drawn by you :**

1.

2.

3.

**24. Minimum salary acceptable to you and minimum time required to join**

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**25. Please write any special achievements or anything which you like to mention below:**

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**I have sincerely stated absolute facts to the best of my knowledge. I would accept any action taken by the management if information furnished above is found incorrect or contradiction to the facts at any point of time. I will adhere to the statement mentioned above in letter in spirit and I will accept any action taken by the school if I am found refusing to do the things mentioned above.**

**Date.....**

**Signature of the candidate**

**Photocopies of attested certificates enclosed :**

1. ....

2. ....

3. ....

4. ....

5. ....